

Regular Council Meeting: Thursday, November 19, 2020, 10 am

Meeting access was remote only, consistent with provisions specified in Executive Order No. 7B.

Web: <https://global.gotomeeting.com/join/946025621>

Phone: Dial-in: 1 (646) 749-3122 Access Code: 946-025-621

Name	Representing
Joseph Ganim, Mayor (Ken Flatto, Proxy) David Bindelglass, First Selectman Ken Kellogg, First Selectman, Chairman Laura Hoydick, Mayor Vicki Tesoro, First Selectman	Bridgeport Easton Monroe Stratford Trumbull
Matthew Fulda, Executive Director Patrick Carleton, Deputy Director Devin Clarke, Regional Planner Colleen Kelleher, Finance Director Meghan Sloan, Planning Director Lawrence Ciccarelli, Administrative Services Director	MetroCOG MetroCOG MetroCOG MetroCOG MetroCOG MetroCOG
Chris King David Murphy Sara Radacsi Lynn DiGiovanni Meg Haffner Eric Tang Bridget Boucaud	King, King & Associates CTDOT Luchs & Decarlo Kennedy Center VN Engineers VN Engineers

Minutes

I. Call to Order (MetroCOG Officer)

The meeting was called to order at 10:39 by the Chairman, First Selectman Kellogg.

First Selectman Kellogg performed a roll call, present members were:

Mr. Flatto

First Selectman Bindelglass

Mayor Hoydick

First Selectman Tesoro

First Selectman Kellogg

A motion to add a presentation from David Murphy to item IV. was made by First Selectman Bindelglass and seconded by Mayor Hoydick. The motion carried unanimously by roll call vote.

II. Public Participation

There was no public participation.

III. Approval of Meeting Minutes

a. September 24th, 2020

A motion to approve the September minutes was made by Mayor Hoydick and seconded by Mr. Flatto. The motion carried unanimously by roll call vote.

III. Presentations

a. Chris King – King, King and Associates

Mr. King presented the Fiscal Year 2020 audit to the board. He noted a surplus of \$102,349 and commented that it was typical of COGs to have large variances in the final numbers because of changing project completion dates.

Mr. King explained that there were no findings or questionable costs.

First Selectman Bindelglass commented that he was not used to seeing an overhead rate greater than 100%.

Mr. King responded that the overhead rate is based on direct labor and did not include direct costs.

Mr. Flatto commented that he was happy to see the net position improve and inquired if there was a range that COGs try to maintain.

Mr. King responded that he was not aware of a suggested range.

First Selectman Kellogg noted that it was a clean report with no structural issues.

b. David Murphy
Mr. Murphy provided the board with a brief update on Resilient CT, administered by CIRCA. He noted that the towns highlighted were the ones along the rail lines with opportunity for TOD.

c. Regional Transportation Safety Plan, Bridgette Boucaud, Community Outreach
Ms. Boucaud gave the board a presentation on the Metropolitan Regional Transportation Plan, noting that she met with each municipality individually.

Mr. Tang explained crash countermeasures and provided the board with next steps.

First Selectman Kellogg inquired what the timeline was to approve the plan.

Mr. Fulda responded the plan would be redistributed for review and approved at the December meeting.

V. Action Items

a. FY2020 Audit of Financial Statements (Attachment B)
A motion to adopt the resolution to approve the audit was made by First Selectman Tesoro and seconded by Mr. Flatto. The motion carried unanimously by roll call vote.

b. FY2020 Audit Representation Letter (Attachment C)
A motion to approve the audit representation letter was made by Mr. Flatto and seconded by First Selectman Bindelglass.

Mr. Flatto commented that it looked like a standard letter.

First Selectman Kellogg confirmed that to Mr. Fulda's knowledge the representations are true.

The motion carried unanimously by roll call vote.

VI. Other Business

a. COVID19 Long Term Recovery
Mr. Fulda noted that the State has contracted a consultant to perform the work.

b. Comprehensive Economic Development Strategy (CEDS)
Mr. Fulda updated the board the firms have been interviewed and a preferred consultant has been selected to draft CEDS and perform outreach and engagement.

c. Brownfields
Mr. Fulda explained that discussions were being held with Bridgeport regarding taking over their Brownfields Revolving Loan Fund (RLF).

Mr. Flatto requested a sidebar with Mr. Fulda on that topic.

Mayor Hoydick noted that based on the previous meeting it would be beneficial to set up a separate meeting to discuss COVID practices.

The board concurred and stated their preference to hold the meeting prior to the Thanksgiving holiday.

VII. Next Meeting Dates:

- a. December 17th, 2020
- b. January 28th, 2021

VIII. Adjourn

A motion to adjourn was made by Mayor Hoydick and seconded by First Selectman Bindelglass. The meeting was adjourned at 11:33am.

First Selectman Vicki Tesoro
MetroCOG Secretary